


Guide to filling in Application Form

“Integrated Building Rehabilitation Subsidy Schemes” (Applicable to Individual Flat Owner)

01	<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <h1 style="color: #0070C0;">Integrated Building Rehabilitation Assistance Scheme</h1> </div>  </div> <div style="text-align: center; margin-top: 20px;"> <div style="background-color: #0070C0; color: white; padding: 5px; display: inline-block;">Application Form</div> <p>(Applicable to Individual Flat Owner to apply for the schemes below)</p> </div>	<p>Welcome to the “Building Rehabilitation Platform” website, this guide will take you step-by-step through the process of filling in the application form of “Integrated Building Rehabilitation Assistance Scheme” (IBRAS) which is applicable to individual flat owner.</p>											
02	<div style="background-color: #f0f0f0; padding: 10px;"> <p>Operation Building Bright 2.0</p> <p>Lift Modernisation Subsidy Scheme</p> <p>Home Renovation Interest-free Loan</p> <p>Home Renovation Hardship Grant</p> <p>Common Area Repair Works Hardship Grant</p> <p>Building Safety Loan Scheme</p> <p>Building Maintenance Grant Scheme for Elderly Owners</p> </div>	<p>Under the IBRAS, there are seven schemes applicable to repair works of individual flats which include the subsidy for owner-occupiers under “Operation Building Bright 2.0”; “Lift Modernisation Subsidy Scheme”; “Home Renovation Interest-free Loan”; “Home Renovation Hardship Grant”; “Common Area Repair Works Hardship Grant”; “Building Maintenance Grant Scheme for Elderly Owners” managed by Hong Kong Housing Society; and “Building Safety Loan Scheme” managed by Buildings Department, for eligible building / estate owners to apply.</p> <p>Before filling in the application form, please read the respective “Application Notes” of the Scheme(s).</p>											
03	<div style="display: flex; justify-content: space-between;"> <div> <p>Integrated Building Rehabilitation Assistance Scheme</p> <p style="text-align: center;">Application Form (Applicable to Individual Flat Owner)</p> </div> <div style="border: 1px solid black; padding: 5px; font-size: small;"> <p>For official use only</p> <p>Application No: _____</p> <p>Application Submission Date and Time: _____</p> </div> </div> <p><small>Points to Note:</small></p> <p>(1) Please read the Application Notes of the relevant schemes before completing this Application Form.</p> <p>(2) Please tick (“/”) the appropriate boxes (□).</p> <p>(3) Please delete as appropriate.</p> <p>(4) Applicant for “Home Renovation Interest-free Loan” / “Building Safety Loan Scheme” must also complete Annex 1.</p> <p>(5) Applicant for “Common Area Repair Works Hardship Grant” / “Home Renovation Hardship Grant” / “Building Maintenance Grant Scheme for Elderly Owners” / Interest-free Loan of “Building Safety Loan Scheme” must also complete Annex 2.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Section 1: Unit Information</p> <p>Building / Estate Name (If any) _____</p> <p>Unit Address</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Block</td> <td style="width: 35%;">Floor</td> <td style="width: 20%;">Flat / No.</td> <td style="width: 30%;"></td> </tr> <tr> <td>Street / Road No.</td> <td colspan="3">Name of Street / Road</td> </tr> <tr> <td>District</td> <td colspan="3">Hong Kong / Kowloon / New Territories</td> </tr> </table> <p>Is the unit in Section 1 solely for the purpose of self-occupation by the applicant <small>Note 1?</small> <input type="checkbox"/> Yes <input type="checkbox"/> No (Please go to Section 4)</p> <p><small>Note 1: For requirements of self-occupation, please refer to AN-BSLS, AN-BMGS, AN-OB2.0(OO) or AN-LIMSS(EEO)</small></p> </div>	Block	Floor	Flat / No.		Street / Road No.	Name of Street / Road			District	Hong Kong / Kowloon / New Territories		
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		<p>Safety Loan Scheme”, please fill in Annex 1 to indicate your preferred loan repayment method.</p> <p>If you would like to apply for “Common Area Repair Works Hardship Grant”; “Home Renovation Hardship Grant”; “Building Maintenance Grant Scheme for Elderly Owners” or “Building Safety Loan Scheme”, please fill in Annex 2 to declare your application purpose for grant / subsidy, and to declare your income and asset.</p>										
04	<table border="1"> <thead> <tr> <th colspan="2">Section 2: Operation Building Bright 2.0 (“OBB 2.0”) Subsidy to be applied</th> </tr> </thead> <tbody> <tr> <td colspan="2">Is the building a Category 1 or Category 2 building under OBB 2.0 <small>Note 2</small>? <input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <th>Application for OBB 2.0</th> <th>Amount to be applied</th> </tr> <tr> <td>Subsidy for Owner-Occupier or Elderly Owner-Occupier (applicable to common area)</td> <td>\$</td> </tr> <tr> <td>Subsidy for private projecting structures (applicable to private area (individual unit))</td> <td>\$</td> </tr> </tbody> </table> <p><small>Note 2: Please refer to AN-OBB2.0(OO)</small></p>	Section 2: Operation Building Bright 2.0 (“OBB 2.0”) Subsidy to be applied		Is the building a Category 1 or Category 2 building under OBB 2.0 <small>Note 2</small> ? <input type="checkbox"/> Yes <input type="checkbox"/> No		Application for OBB 2.0	Amount to be applied	Subsidy for Owner-Occupier or Elderly Owner-Occupier (applicable to common area)	\$	Subsidy for private projecting structures (applicable to private area (individual unit))	\$	<p>For Section 2: “Operation Building Bright 2.0” (OBB2.0) Subsidy to be applied.</p> <p>Please <input checked="" type="checkbox"/> to indicate if the building is classified as Category 1 or Category 2 building under OBB2.0. Category 1 covers buildings whose owners have launched application on a voluntary basis, whereas Category 2 covers buildings which the owners have difficulties in coordinating repair works and are selected by OBB2.0 Steering Committee based on risk assessment.</p> <p>If the unit is solely for the purpose of self-occupation, the owner-occupier can apply “Subsidy for Owner-occupier”. If the unit owner receives a statutory notice for carrying out mandatory building inspection for the private projecting structure in private area of individual flat, the owner-occupier can also apply for subsidy for “Private Projecting Structures” under OBB 2.0.</p> <p>If you would like to apply for OBB2.0 “Subsidy for Owner-Occupier” or “Elderly Owner-Occupier (applicable to common area)”, please fill in the amount to be applied.</p> <p>In addition, if you would like to apply for subsidy for private projecting structures (applicable to private area (individual unit)), please also fill in the amount to be applied.</p>
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05	<p>Section 3: Lift Modernisation Subsidy Scheme ("LIMSS") Subsidy to be applied</p> <p>Has the building been granted the Approval-in-Principle Letter for LIMSS <small>Note 3?</small> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <table border="1"> <tr> <th>Application for LIMSS</th><th>Amount to be applied</th></tr> <tr> <td>Subsidy for Elderly Owner-Occupier</td><td>\$</td></tr> </table> <p><small>Note 3: Please refer to AN-LIMSS (EOO)</small></p>	Application for LIMSS	Amount to be applied	Subsidy for Elderly Owner-Occupier	\$	<p>For Section 3: "Lift Modernisation Subsidy Scheme" (LIMSS) Subsidy to be applied.</p> <p>Please <input checked="" type="checkbox"/> to indicate if the building has been granted the Approval-in-Principle letter for LIMSS.</p> <p>If you would like to apply for "Subsidy for Elder Owner-occupier" under LIMSS, please fill in the amount to be applied.</p>																															
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06	<p>Section 4: Information of Applicant / Registered Owner</p> <p>Registered Owner (Details of ALL registered owners should be filled in the table below. If there are more than 2 registered owners, please list the information details on a separate sheet)</p> <p><input type="checkbox"/> The unit is solely or jointly owned by individuals</p> <table border="1"> <thead> <tr> <th></th><th>Owner (1)</th><th>Spouse <small>Note 4</small></th><th>Owner (2)</th><th>Spouse <small>Note 4</small></th></tr> </thead> <tbody> <tr> <td>Name</td><td></td><td></td><td></td><td></td></tr> <tr> <td>Hong Kong Identity Card No.</td><td></td><td></td><td></td><td></td></tr> <tr> <td>Date of Birth (DD/MM/YY)</td><td>/ /</td><td>/ /</td><td>/ /</td><td>/ /</td></tr> <tr> <td>Mobile / Contact No.</td><td></td><td></td><td></td><td></td></tr> <tr> <td>Email Address</td><td></td><td></td><td></td><td></td></tr> <tr> <td>Correspondence Address</td><td colspan="4"><input type="checkbox"/> Same as the address in Section 1, or:</td></tr> </tbody> </table> <p><small>Note 4: Applicable to "Building Maintenance Grant Scheme for Elderly Owners", "Common Area Repair Works Hardship Grant" or "Home Renovation Hardship Grant" only (attach a copy of valid HKID card), please refer to AN-BMGS, AN-CASHG or AN-HLHG. If the applicant has no spouse, please fill in "nil"; if the spouse is deceased, please fill in "deceased"</small></p> <p><input type="checkbox"/> The unit is owned by a company (applicable to "OBB 2.0 Owner-Occupier Subsidy" or "LIMSS Elderly Owner-Occupier Subsidy" or "Building Safety Loan Scheme" only)</p> <p>Company Name: _____</p> <p>Company Registration No.: _____ Business Registration No.: _____</p> <p>Contact Person: _____, Mobile/Contact No.: _____</p> <p>Email Address: _____</p> <p>Correspondence Address: <input type="checkbox"/> Same as the address in Section 1, or: _____</p>		Owner (1)	Spouse <small>Note 4</small>	Owner (2)	Spouse <small>Note 4</small>	Name					Hong Kong Identity Card No.					Date of Birth (DD/MM/YY)	/ /	/ /	/ /	/ /	Mobile / Contact No.					Email Address					Correspondence Address	<input type="checkbox"/> Same as the address in Section 1, or:				<p>For Section 4: Information of Applicant / Registered Owner.</p> <p>Please <input checked="" type="checkbox"/> to indicate if the unit is solely or jointly owned by individuals, and to provide all registered owners' full name, Hong Kong Identity Card number and contact information etc.</p> <p>If the unit is owned by a company, Please <input checked="" type="checkbox"/> and fill in the company name, Business Registration No. and contact information.</p>
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07	<p>Section 5: Other Information of the Property (For individual flat owners applying for loans / hardship grants / subsidies other than OBB 2.0 or LIMSS)</p> <table border="1"> <tr> <td>Building Age (Approx.)</td><td><input type="checkbox"/> Less than 30 years <input type="checkbox"/> 30 years or above</td></tr> <tr> <td>Building Type</td><td><input type="checkbox"/> Private Residential <input type="checkbox"/> Composite (For residential and commercial use) <input type="checkbox"/> Commercial / Industrial (Please go to Section 6)</td></tr> <tr> <td>Is the unit in Section 1 the only property owned by the applicant in Hong Kong?</td><td><input type="checkbox"/> Yes <input type="checkbox"/> No</td></tr> <tr> <td>Annual Average Rateable Value of the Domestic Unit (Approx.) (The rateable value from Rating and Valuation Department shall be final)</td><td>Urban (Including Hong Kong Island, Kowloon, Shatin, Kwai Tsing and Tsuen Wan) <input type="checkbox"/> Less than or equal to \$162,000 <input type="checkbox"/> \$162,001 or above New Territories <input type="checkbox"/> Less than or equal to \$124,000 <input type="checkbox"/> \$124,001 or above</td></tr> </table>	Building Age (Approx.)	<input type="checkbox"/> Less than 30 years <input type="checkbox"/> 30 years or above	Building Type	<input type="checkbox"/> Private Residential <input type="checkbox"/> Composite (For residential and commercial use) <input type="checkbox"/> Commercial / Industrial (Please go to Section 6)	Is the unit in Section 1 the only property owned by the applicant in Hong Kong?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Annual Average Rateable Value of the Domestic Unit (Approx.) (The rateable value from Rating and Valuation Department shall be final)	Urban (Including Hong Kong Island, Kowloon, Shatin, Kwai Tsing and Tsuen Wan) <input type="checkbox"/> Less than or equal to \$162,000 <input type="checkbox"/> \$162,001 or above New Territories <input type="checkbox"/> Less than or equal to \$124,000 <input type="checkbox"/> \$124,001 or above	<p>For Section 5: Other Information of the Property (For individual flat owner applying for loans / hardship grants / subsidies other than OBB2.0 or LIMSS).</p> <p>If you would like to apply for other assistance schemes other than OBB 2.0 or Lift Modernisation Subsidy Scheme, please fill in the building age, building type, whether it is the only unit owned by the applicant in Hong Kong, the annual average rateable value of the domestic unit.</p>																											
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08	<div style="background-color: #f2f2f2; padding: 2px; border: 1px solid black; margin-bottom: 5px;"> Section 6: Loan / Hardship Grant / Subsidy to be applied </div> <p><input type="checkbox"/> Common Area (if applicable) Contributed maintenance cost of the property in application \$ _____</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <tr> <th style="width: 20%;">Has the owners' organisation of the building been approved to apply for Common Area Repair Works Subsidy under the Integrated Building Rehabilitation Assistance Scheme?</th><th colspan="3">Loan / Hardship Grant / Subsidy to be applied for (Please tick ("✓") the chosen item)</th></tr> <tr> <td></td><td style="text-align: center;">Urban Renewal Authority Common Area Repair Works Hardship Grant ^{Note 5}</td><td style="text-align: center;">Hong Kong Housing Society Building Maintenance Grant Scheme for Elderly Owners</td><td style="text-align: center;">Buildings Department Building Safety Loan Scheme ^{Note 7}</td></tr> <tr> <td><input type="checkbox"/> Yes</td><td></td><td></td><td></td></tr> <tr> <td><input type="checkbox"/> No</td><td></td><td></td><td></td></tr> <tr> <td>Amount to be applied</td><td style="text-align: right;">\$ _____</td><td style="text-align: right;">\$ _____</td><td style="text-align: right;">\$ _____</td></tr> </table> <p><input type="checkbox"/> Private Area (Individual Flat) Maintenance cost \$ _____</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th rowspan="2" style="width: 15%;"></th><th colspan="3">Loan / Hardship Grant / Subsidy to be applied for ^{Note 6}</th></tr> <tr> <th style="width: 15%;">Urban Renewal Authority</th><th style="width: 20%;">Hong Kong Housing Society</th><th style="width: 20%;">Buildings Department</th></tr> <tr> <td></td><td style="text-align: center;">Home Renovation Interest-free Loan</td><td style="text-align: center;">Home Renovation Hardship Grant</td><td style="text-align: center;">Building Maintenance Grant Scheme for Elderly Owners</td></tr> <tr> <td></td><td></td><td></td><td style="text-align: center;">Building Safety Loan Scheme ^{Note 7}</td></tr> <tr> <td>Amount to be applied</td><td style="text-align: right;">\$ _____</td><td style="text-align: right;">\$ _____</td><td style="text-align: right;">\$ _____</td></tr> </table>	Has the owners' organisation of the building been approved to apply for Common Area Repair Works Subsidy under the Integrated Building Rehabilitation Assistance Scheme?	Loan / Hardship Grant / Subsidy to be applied for (Please tick ("✓") the chosen item)				Urban Renewal Authority Common Area Repair Works Hardship Grant ^{Note 5}	Hong Kong Housing Society Building Maintenance Grant Scheme for Elderly Owners	Buildings Department Building Safety Loan Scheme ^{Note 7}	<input type="checkbox"/> Yes				<input type="checkbox"/> No				Amount to be applied	\$ _____	\$ _____	\$ _____		Loan / Hardship Grant / Subsidy to be applied for ^{Note 6}			Urban Renewal Authority	Hong Kong Housing Society	Buildings Department		Home Renovation Interest-free Loan	Home Renovation Hardship Grant	Building Maintenance Grant Scheme for Elderly Owners				Building Safety Loan Scheme ^{Note 7}	Amount to be applied	\$ _____	\$ _____	\$ _____	<p>For Section 6: Loan / Hardship Grant / Subsidy to be applied.</p> <p>Please fill in the contributed maintenance cost of the unit in application, and the information of loan, hardship grant, subsidy to be applied.</p> <p>Please note that the URA's "Common Area Repair Works Hardship Grant" is not applicable to applicants who have applied for the OBB2.0 and LIMSS.</p> <p>If you would like to apply for Buildings Department's "Building Safety Loan Scheme" or "Home Renovation Interest-free Loan", please fill in Annex 1 of this application form.</p>
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09	<div style="background-color: #f2f2f2; padding: 2px; border: 1px solid black; margin-bottom: 5px;"> Section 7: Declaration and Signature </div> <p>Please read the declaration below to understand and agree to its contents before signing (ALL registered owners must sign. If there are more than 2 registered owners, please use separate sheet and submit together with this application form)</p> <p>For any application submitted to the Urban Renewal Authority (URA), Hong Kong Housing Society (HKHS) and/or the Buildings Department (BD) for the scheme(s) as indicated in Section 2 and/or Section 3 and/or Section 6 of this application form, I/we hereby declare that:</p> <ol style="list-style-type: none"> (1) I/We understand the content of this application form and the application notes for the loan/hardship grant/subsidy and confirm that all information and supporting documents provided by me/us are true and accurate. (2) I/We understand and fully agree to abide by the requirements and conditions for the loan/hardship grant/subsidy. (3) I/We understand and consent that the URA, HKHS and/or BD have the right to process and approve my/our application for the loan/hardship grant/subsidy, and to request for my/our submission of additional necessary information or documents and signing of relevant documents (including letters of undertaking). I/We shall immediately notify in writing the approving authority processing the application of any change in the information and document of me/us or any family members of me/us, provided during the processing period. (4) I/We understand that the decisions of URA, HKHS and/or BD in respect of the application are final, and URA, HKHS and/or BD reserve the right to reject and/or adjust the amounts of loan/hardship grant/subsidy of the application, to be approved/already approved, at any time without disclosure of reasons and liability of whatever nature to any person. (5) I/We understand and agree that all information provided in this application form may be used by the URA, HKHS and/or BD for the purposes listed in Section 8 of this application form. 	<p>For Section 7: Declaration and Signature.</p> <p>After filling in all required information, please read this section, and then sign for acceptance.</p>																																							


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<p>10</p>	<p>Section 8: Authorisation</p> <p>Please read the declaration below to understand and agree to its contents before signing (ALL registered owners must sign. If there are more than 2 registered owners, please use separate sheet and submit together with this application form)</p> <p>For any application in this form, I/we agree to provide all information considered necessary by the URA, HKHS and/or BD for processing of this loan/hardship grant/subsidy application.</p> <p>I/We unconditionally approve, fully agree to and irrevocably authorise the URA, HKHS and/or BD to make enquiry of, verify with, obtain from or disclose to any relevant Government Departments, public organisations, relevant Owners' Corporation or applicant's representative, any of my/our family members and any of my/our personal data, record or application status of myself (ourselves) as the URA/HKHS and/or BD may consider necessary for the purpose of processing this application and verifying my/our eligibility to my/our loan/grant/hardship grant application.</p> <p>I/we hereby further agree and authorise the URA, HKHS and/or BD to disclose my/our information, data or record to the Land Registry (LR) and check with LR all the properties previously and currently owned by me/us in Hong Kong for the purpose of recovery of the outstanding amount owed by me/us to the URA, HKHS and/or BD under the loan / grant / subsidy / hardship grant granted by the URA, HKHS and/or BD to me/us, whether or not, pursuant to a judgement with respect to the outstanding amount has been awarded by the court in favour of the URA, HKHS and/or BD.</p> <p><small>*Applicant's representative means no less than two representatives of the Owners' Committee or the manager of a building / estate without Owners' Corporation, duly authorised in an owners' meeting to apply for the OBB 2.0 / LIMSS / Common Area Repair Works Subsidy for and on behalf of the owners, and to sign the relevant documents.</small></p>	<p>For Section 8: Authorisation.</p> <p>Please read this section 8, sign as understood and agreed with all information provided in the application form and notes.</p>
<p>11</p>	<p>Section 9: Personal Data Collection Statement</p> <p>Purpose of Collecting Personal Data The personal data provided by the applicant will be used by the URA / HKHS / BD for the below and relevant purposes:</p> <ol style="list-style-type: none"> To vet and approve the applicant's eligibility and other related purposes; To promote and administer the relevant schemes or to provide information or services in respect of the relevant schemes; To conduct marketing research on the relevant schemes; or To conduct research on repair of Hong Kong buildings. <p>The provision of personal data to the URA / HKHS / BD is on a voluntary basis. If the applicant does not provide sufficient personal data, the URA / HKHS / BD may not be able to process his/her application, and this may result in delay or even rejection of the application. Please ensure that the information provided is accurate and true. If there are any changes in the information provided, please notify the URA / HKHS / BD in writing immediately.</p> <p>Transfer of Personal Data The personal data provided by the applicant will be made available to the following bodies (as provided or authorised by Personal Data (Privacy) Ordinance) as necessary by the URA / HKHS / BD in processing and approving the application:</p> <ol style="list-style-type: none"> Any third party that provides services relating to Integrated Building Rehabilitation Assistance Scheme; Government Departments, including but not limited to Development Bureau, Security Bureau, Transport and Housing Bureau, Buildings Department, Fire Services Department and Electrical & Mechanical Services Department; Law enforcement agencies, including but not limited to Independent Commission Against Corruption (ICAC), Hong Kong Police Force and Competition Commission; Public bodies, including but not limited to CLP Power Hong Kong Limited (CLP) and HK Electric Investments Limited (HK Electric) etc; Professional associations and academic institutions; or Agency/Person who has obtained consent or authorisation from the applicant. <p>Access to Personal Data The applicant has rights of access to and correction of his / her personal data kept by the URA / HKHS / BD. The right of access includes the right to obtain a copy of the personal data subject to payment of a fee.</p> <p>Enquiry Enquiries concerning personal data by the URA / HKHS / BD and the request for access and correction should be addressed to:</p>	<p>For Section 9: Personal Data Collection Statement.</p> <p>Please read this statement for your reference.</p>
<p>12</p>	<p style="text-align: right;">Annex 1</p> <p>URA “Home Renovation Interest-free Loan” / BD “Building Safety Loan Scheme”</p> <p>1. Loan Repayment Method</p> <p>1.1 BD “Building Safety Loan Scheme” <small>Note 12 (Choose one only)</small></p> <p>(a) <input type="checkbox"/> Apply for the low-interest loan of BD “Building Safety Loan Scheme”, with a maximum of 36 months repayment period If shorter period is applied for, please specify: _____ months</p> <p>(b) <input type="checkbox"/> Apply for the interest-free loan of BD “Building Safety Loan Scheme”, with a maximum of 72 months repayment period (Asset and income limit requirements must be met. Please refer to AN-BSLS and complete Annex 2) If shorter period is applied for, please specify: _____ months</p> <p><small>Note 12: Item (b) is not applicable if the applicant's property is registered in name of a company. The approved loan amount will be grossed up by a registration fee of HK\$530, and the fee will be deducted from the first release of loan.</small></p> <p>1.2 URA Home Renovation Interest-free Loan</p> <p><input type="checkbox"/> Apply for the URA “Home Renovation Interest-free Loan”, with a maximum repayment period of 36 months (Please refer to AN-HRIL) If shorter period is applied for, please specify: _____ months</p> <p><small>*Please tick (✓) the appropriate boxes (□)</small></p>	<p>Annex 1: URA’s “Home Renovation Interest-free Loan” / Buildings Department’s “Building Safety Loan Scheme”.</p> <p>If you would like to apply for captioned loan schemes, please fill in Annex 1 to indicate your preferred loan repayment method and period.</p>

Guide to filling in Application Form

"Integrated Building Rehabilitation Subsidy Schemes" (Applicable to Individual Flat Owner)

13	<p style="text-align: right;">Annex 2</p> <p>URA "Common Area Repair Works Hardship Grant" / URA "Home Renovation Hardship Grant" / HKHS "Building Maintenance Grant Scheme for Elderly Owners" / Interest-free Loan of BD "Building Safety Loan Scheme"</p> <p>1. Application Purpose (Only applicable to "Building Maintenance Grant Scheme for Elderly Owners"):</p> <p>(a) <input type="checkbox"/> Repair works for common areas of the building</p> <p>1. Application for "Building Maintenance Grant Scheme for Elderly Owners" should be submitted prior to the issue date of Practical Completion Certificate for the completion of repair works (For details, please refer to AN-BMGS).</p> <p>2. Application for the hardship grant must be submitted before the first payment deadline specified in the first demand note issued by OC / owners' representative or within 2 months of issue date of said first demand note (whichever date is the later)</p> <p>Repair Cost Contribution: HK\$ _____</p> <p>Name of the Owners' Organisation: _____</p> <p>Name of Property Management Company: _____</p> <p>Contact Person: _____ Contact No.: _____</p> <p>(b) <input type="checkbox"/> Repair works for individual flats (application must be submitted prior to the commencement of works)</p> <p>Quotation Price: HK\$ _____</p> <p>Name of Contractor: _____</p> <p>Address of Contractor: _____</p> <p>Contact No. of Contractor: _____</p> <p>Bank account no. of the applicant: _____</p> <p>(c) <input type="checkbox"/> Loan to be repaid to <input type="checkbox"/> BD <input type="checkbox"/> HKHS <input type="checkbox"/> URA (Item (c) applicable to the applicant for "Building Maintenance Grant Scheme for Elderly Owners" only. For details, please refer to AN-BMGS.)</p> <p>2. (a) Income / Asset of the Applicant (To be completed by the applicant for "Common Area Repair Works Hardship Grant" / "Home Renovation Hardship Grant" / "Building Maintenance Grant Scheme for Elderly Owners" / Interest-free loan of "Building Safety Loan Scheme")</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Relationship</th> <th>Monthly Income</th> <th>Asset</th> </tr> </thead> <tbody> <tr> <td>Applicant</td> <td></td> <td> HK\$ _____ <input type="checkbox"/> Recipient of Comprehensive Social Security Assistance <input type="checkbox"/> Recipient of Old-Age Living Allowance <input type="checkbox"/> Recipient of Disability Allowance <input type="checkbox"/> Holder of Medical Fee Waiver Certificate <input type="checkbox"/> Has applied for or received a bankruptcy order </td> <td> HK\$ _____ (Relevant proof must be attached) </td> </tr> <tr> <td>Spouse</td> <td></td> <td>HK\$ _____</td> <td>HK\$ _____</td> </tr> <tr> <td colspan="4">Other household members <small>Note 13</small></td> </tr> <tr> <td>1.</td> <td></td> <td>HK\$ _____</td> <td>HK\$ _____</td> </tr> <tr> <td>2.</td> <td></td> <td>HK\$ _____</td> <td>HK\$ _____</td> </tr> </tbody> </table> <p><small>Note 13: Applicable to "Building Safety Loan Scheme" only</small></p> <p>2. (b) Is the property to which the loan relates mortgaged? <input type="checkbox"/> No <input type="checkbox"/> Yes (Monthly mortgage repayment HK\$ _____)</p> <p><small>*Please tick ("✓") the appropriate boxes ()</small></p>	Name	Relationship	Monthly Income	Asset	Applicant		HK\$ _____ <input type="checkbox"/> Recipient of Comprehensive Social Security Assistance <input type="checkbox"/> Recipient of Old-Age Living Allowance <input type="checkbox"/> Recipient of Disability Allowance <input type="checkbox"/> Holder of Medical Fee Waiver Certificate <input type="checkbox"/> Has applied for or received a bankruptcy order	HK\$ _____ (Relevant proof must be attached)	Spouse		HK\$ _____	HK\$ _____	Other household members <small>Note 13</small>				1.		HK\$ _____	HK\$ _____	2.		HK\$ _____	HK\$ _____	<p>Annex 2: URA's Common Area Repair Works Hardship Grant", "Home Renovation Hardship Grant", Hong Kong Housing Society's "Building Maintenance Grant Scheme for Elderly Owners" or Buildings Department's "Building Safety Loan Scheme".</p> <p>If you would like to apply for the captioned hardship grant or loan scheme, please fill in Annex 2 to provide with the quotation of repair works cost for building's common area or individual units, and to fill in your income, asset, and mortgage loans, etc.</p> <p>After filling in all required information, you may review the entire application form so as to ensure everything is correct for submission.</p>
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14	<p>Please read the respective Application Notes before completing this Application Form.</p> <p>Please submit the completed Application Form with the required documents by hand or by post to Unit 1001, 10/F, Tower 2, Cheung Sha Wan Plaza, 833 Cheung Sha Wan Road, Kowloon.</p> <p>Enquiry : 3188 1188 如欲索取中文版申請表格，請致電3188 1188</p> 	<p>Please submit the completed application form with the required documents by hand or by post to Unit 1001, 10th Floor, Tower 2, Cheung Sha Wan Plaza, 833 Cheung Sha Wan Road, Kowloon.</p> <p>If you have any inquiry about the application, please feel free to contact our Building Rehabilitation Division's colleague at 3188 1188.</p>																								
15	<p>This application form guidelines is for reference only. In the event of any inconsistency between the Chinese and English versions, the version being uploaded onto the URA's Building Rehabilitation Platform website www.brplatform.org.hk shall prevail.</p>																									